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PART I

Punjab Government Notifications and Orders

GOVERNMENT OF PUNJAB

DEPARTMENT OF GOVERNANCE REFORMS AND PUBLIC GRIEVANCES

(Governance Reforms –Branch 1)

NOTIFICATION

The 11th August, 2020

No. 9/19/2014-1GR1(2GR1)/117.-In suppression of previous notification issued vide no. 9/19/2014/-1G1(2GR1)/1383310/1 dated 31/12/2018, the Governor of Punjab is pleased to prescribe new user fee/facilitation charges for the delivery of services through Sewa Kendras/Online mode which are notified as under :-

Sr. No.	Department Name	Name of Service	Approved Facilitation Charges (in Rs.)
1.	Agriculture	Addition of Godown In Seeds/ Fertilizers/ Insecticides Licenses	350
2.	Agriculture	Addition of New Company In Fertilizers /Pesticides/ For Wholesalers And Retailers	350
3.	Agriculture	Addition of New Company In Seeds/Fertilizers / Pesticides	350
4.	Agriculture	Addition/Amendment of Item In License For Seeds/Fertilizers/Insecticides	350
5.	Agriculture	Change of the Firm Name (Pesticides/ Seeds/ Fertilizers) Retailers/Wholesalers	350
6.	Agriculture	Extra Godown Fee For Fertilizer / Seeds/ Pesticides (Retailers/Wholesalers)	350
7.	Agriculture	Issuance and Renewal of License For Sale of Seeds/Fertilizers/ Insecticides	350
8.	Agriculture	Issuance and Duplicate Agricultural License of Seeds/Fertilizers/ Insecticides	350

9.	Agriculture	Issue of N.O.C For Mortgage	230
10.	Agriculture	Issue of No Due Certificate	350
11.	Agriculture	Transfer of Proprietorship For Seeds/ Fertilizers/ Insecticides	350
12.	Department Housing and Urban Development	Regularization of unauthorized colonies	1150
13.	Department Housing and Urban Development	Regularization of unauthorized Plots	350
14.	Excise and Taxation	Grant of Registration Certificate	580
15.	Excise and Taxation	Amendment in Registration Certificate	580
16.	Excise and Taxation	Issue of Duplicate Registration Certificate	580
17.	Excise and Taxation	Cancellation of Registration Certificate	120
18.	Excise and Taxation	Permission For Business by a Casual Dealer	120
19.	Excise and Taxation	Request For Extension of Period of Casual Business	120
20.	Excise and Taxation	Allotment of Tax Deduction Number in Case of Works Contract	120
21.	Excise and Taxation	Supply of Assessment Orders/Penalty Orders/Refund Orders	230
22.	Excise and Taxation	Issuance of Advance Tax Exemption Certificate	230
23.	Excise and Taxation	Renewal of Advance Tax Exemption Certificate	230
24.	Excise and Taxation	Registration under Luxury Tax	580
25.	Excise and Taxation	Hard Bar License	5750
26.	Excise and Taxation	Beer Bar License	5750
27.	Excise and Taxation	Drought Beer Bar License	5750
28.	Excise and Taxation	Annual License to Marriage Palaces	5750
29.	Excise and Taxation	Bar License to Clubs	5750
30.	Excise and Taxation	Permission to Serve Liquor in a Marriage or Banquet Hall to a Function Holder	1150
31.	Excise and Taxation	Permit for Industrial Alcohol to Chemical Industries Etc.	5750
32.	Excise and Taxation	Obtaining Additional Certified Copy of Order	200
33.	Excise and Taxation	Obtaining Copy of Statement Recorded In Any Enquiry Held Under PVAT Rules	200
34.	Grievances & Pensions	Lodging of All Complaints	10 per complaint
35.	Health & Family Welfare	Birth And Death Certificate (Name Entry & New Birth Certificate)	60
36.	Health & Family Welfare	Certified Copies of Birth/Death Certificate Corporation Cities	60

37. Health & Family Welfare	Certified Copies of Birth/Death Certificates Rural Area	60
38. Health & Family Welfare	Certified Copies of Birth/Death Certificates Mc Town	60
39. Health & Family Welfare	Copies of the Post Mortem Report	60
40. Health & Family Welfare	Copy of Complete Medico Legal Report	230
41. Health & Family Welfare	Copy of Interim Medico Legal Report	230
42. Health & Family Welfare	Correction of Entry In Birth And Death Certificate	120
43. Health & Family Welfare	Cosmetics Manufacturing License	1270
44. Health & Family Welfare	Issuance Medical Certificate	120
45. Health & Family Welfare	Issuance of Fresh Drug License To Manufacturers	2300
46. Health & Family Welfare	Issuance of Fresh Drug License/Renewal To Retail Chemists	2300
47. Health & Family Welfare	Issuance of Fresh Drug License/Renewal To Whole Seller Chemists	2300
48. Health & Family Welfare	Issuance of Fresh Drug License Manufacturers of Ayurvedic Medicines	2300
49. Health & Family Welfare	Issuance of Fresh Drug License To Manufacturers of Homeopathy Medicines	2300
50. Health & Family Welfare	Issuance of Fresh Drug License/Renewal To Retail Sale Homeopathic	2300
51. Health & Family Welfare	Issuance of Fresh Drug License/Renewal To Whole Sale Homeopathic	2300
52. Health & Family Welfare	Issuance of Registration Certificate For Food (If Turn Over Is Less Than 12 Lakh)	1730
53. Health & Family Welfare	Issuance of Registration Certificate For Food (If Turn Over Is More Than 12 Lakh)	1730
54. Health & Family Welfare	Issuance/Permission/Rejection of Registration Certificate To Ultra Sound Centers	3450
55. Health & Family Welfare	Late Registration of Birth And Death And Issue of Certificate (After 30 Days But With In One Year)(Rural/Urban)	120
56. Health & Family Welfare	Late Registration of Birth And Death And Issue of Certificate (More Than One Year)(Rural/Urban)	120

57.	Higher Education	Provisional/Absentia Degree	200
58.	Higher Education	Issuance of Transcripts Degree	200
59.	Higher Education	Reissue of DMC/Degree	200
60.	Higher Education	Correction in DMC/Degree	200
61.	Higher Education	Migration – Inter-University/ Inter-College	200
62.	Higher Education	Re-evaluation Form	200
63.	Higher Education	Medium/Equivalency Certificate	200
64.	Higher Education/ Animal Husbandry, Fisheries & Dairy Dev. (Gadvasu University)	Issuance of Duplicate Certificate	230
65.	Home	Correction in Marriage Certificate (For Punjab Anand Marriage Registration)	230
66.	Home	Correction in Marriage Certificate (For the Punjab Compulsory Registration of Marriage)	230
67.	Home	Duplicate Marriage Certificate (For Punjab Anand Marriage Registration)	580
68.	Home	Duplicate Marriage Certificate (For Punjab Compulsory Registration of Marriage)	580
69.	Home	Issuance of Firearm Free Zone License (In Form XV)	1150
70.	Home	Renewal of Firearm Free Zone License	1150
71.	Home	Correction in information in Arms License	350
72.	Home	Application for Citizenship of India	1150
73.	Home Affairs And Justice	Addition of Weapon(If the License of Issuing District Is the Same Where Service has been Sought)	2300
74.	Home Affairs And Justice	Deletion of Weapon(If the License of Issuing District Is the Same Where Service has been Sought)	1150
75.	Home Affairs And Justice	Addition/Deletion of Retainer In Arms Licence	1150
76.	Home Affairs And Justice	Application For Extension of Jurisdiction(Punjab)	1150
77.	Home Affairs And Justice	Cancellation of Arms Licence of the Request of the Licensee	1150
78.	Home Affairs And Justice	Change of Address In Arms Licence	1150
79.	Home Affairs And Justice	Change of Bore	1150
80.	Home Affairs And Justice	Entry of Weapon On Arms Licence	1150

81.	Home Affairs And Justice	Extension of Purchase Period of Weapon, (Within Permissible Time Period And If the License Issuing District Is the Same Where Service Has Been Sought)	1150
82.	Home Affairs And Justice	Issuance of License For Travel Agent Consultancy	5750
83.	Home Affairs And Justice	Issuance of Marriageability Certificate	1150
84.	Home Affairs And Justice	Issuance of New Arms Licence	5000
85.	Home Affairs And Justice	Issuance of Duplicate Arms Licence	1150
86.	Home Affairs And Justice	Issue of Certificate In Form 16	460
87.	Home Affairs And Justice	Licence For Travel Ticketing Agents	1730
88.	Home Affairs And Justice	NOC For Fairs / Melas / Exhibitions / Sports Events Etc.	1150
89.	Home Affairs	NOC For Sale of Weapon	1150
90.	Home Affairs And Justice	NOC For Use of Loud Speakers (Applicable Only In Case of S.D.M. Obtains N.O.C. From the Concerned S.H.O Before Granting Permission	230
91.	Home Affairs And Justice	Permission For Deposit of Weapon In Death Case	580
92.	Home Affairs And Justice	Permission For Loud Speaker Or DJ Related To Police And CPRC Cell	230
93.	Home Affairs And Justice	Permission For Sale/Transfer of Weapon In Death Case	1150
94.	Home Affairs And Justice	Permission of Addition of Cartridges	580
95.	Home Affairs And Justice	Permission of Carry the Weapon	1150
96.	Home Affairs And Justice	Registration of Marriage Under the Punjab Compulsory Registration of Marriage Act, 2012	1380
97.	Home Affairs And Justice	Renewal In Case of Licensee Has Shifted His Residence From the License Issuing District To Another District	1500
98.	Home Affairs And Justice	Renewal of Arms Licence	1500
99.	Home Affairs And Justice	Renewal of Arms Licence(In the Case Where the Applicant Applies For Renewal After the Due Date)	1500

100. Home Affairs And Justice	Renewal of Arms Licence In the Case Where In Adverse Report Is Received From the Police An Opportunity of Being Heard Has To Be Given To the Licence Before Taking Any Action As Provided Under the Arms Act	1500
101. Home Affairs And Justice	Solemnization of Marriage Under Special Marriage Act 1954	1380
102. Home Affairs And Justice	Release of Weapon In Case of Death of Licensee	2300
103. Housing And Urban Development	Issue of No Objection Certificate/Duplicate Allotment/Re-Allotment Letter.	460
104. Housing And Urban Development	Water Supply And Sewerage Connection	230
105. Housing And Urban Development	Sanction of Building Plans/Revised Building Plans (Residential)	2300
106. Housing And Urban Development	Sanction of Building Plans/Revised Building Plans (Commercial)	3450
107. Housing And Urban Development	Issue of Completion/Occupation Certificate For Building	3450
108. Housing And Urban Development	Issue of No Objection Certificate/Duplicate Allotment/Reallotment Letter	2300
109. Industries & Commerce (Directorate of Industries)	Certification/Inspection of Boilers	1000
110. Industries & Commerce (Directorate of Industries)	Mortgage/ First Charge On Industrial Plots.	500
111. Industries & Commerce (Directorate of Industries)	Issuance of No Due Certificate	1000
112. Industries & Commerce (Directorate of Industries)	Transfer of Industrial Plots Where Conveyance Deed Has Already Been Executed In Industrial Area, Industrial Estates And Industrial Development Colony In the State of Punjab(Through Original Allottee)	3000
113. Industries & Commerce (Directorate of Industries)	Transfer of Industrial Plots Where Conveyance Deed Has Already Been Executed In Industrial Area, Industrial Estates And Industrial Development Colony In the State of Punjab (Through GPA)	3000

114. Industries & Commerce (Directorate of Industries)	Transfer of Industrial Plots where conveyance deed has already been executed in Industrial Area, Industrial Estates and Industrial Development Colony in the State of Punjab (within family/blood relation)	3000
115. Industries & Commerce (Directorate of Industries)	Grant of Conveyance deed to the allottees of Industrial Plot in the State for the first time on successful start of industrial activity and payment of Govt. dues.	3000
116. Industries & Commerce (Directorate of Industries)	Permission for renting of portion of Industrial Plot in Focal Points.	2000
117. Industries & Commerce (Directorate of Industries)	Permission for Change of End Product in Focal Points	2000
118. Industries & Commerce (Directorate of Industries)	Grant of License under Lubricating and Grease Control Order, 1987.	2000
119. Industries & Commerce (Directorate of Industries)	Entrepreneurship Memorandum Part-1 Under MSME Act, 2006	500
120. Industries & Commerce (Directorate of Industries)	Entrepreneurship Memorandum Part-2 Under MSME Act, 2006	500
121. Industries & Commerce (Directorate of Industries)	Issue of No Due Certificate to the outstanding loanees who have availed Loans from the Department under Punjab State Aid to Industries Act, 1935, Seed Margin Money and Handloom cases.	200
122. Industries & Commerce (Directorate of Industries)	Issuance of I-Card to Handloom Weavers and Artisans	50
123. Industries & Commerce (Directorate of Industries)	NOC/Permission for sale of Industrial Plot in Industrial Area, Industrial Estate and Industrial Development Colony.	500

124. Industries & Commerce (PSIEC)	Extension in time period for possession	200
125. Industries & Commerce (PSIEC)	Issuance of No Due Certificate	1000
126. Industries & Commerce (PSIEC)	Transfer of industrial plot through original allottee	3000
127. Industries & Commerce (PSIEC)	Transfer of industrial plot through GPA	3000
128. Industries & Commerce (PSIEC)	Transfer of plot within family/blood relation	3000
129. Industries & Commerce (PSIEC)	NOC/ Permission to sale of industrial plot	1000
130. Industries & Commerce (PSIEC)	Sanction of Building plan	2000
131. Industries & Commerce (PSIEC)	Issuance of duplicate title documents	1000
132. Industries & Commerce (Punjab Infotech)	Application for Allotment of plots	500
133. Industries & Commerce (Punjab Infotech)	Issuance of No Due Certificate	500
134. Industries & Commerce (Punjab Infotech)	Transfer of industrial plot through original allottee	3000
135. Industries & Commerce (Punjab Infotech)	Transfer of industrial plot through GPA	3000
136. Industries & Commerce (Punjab Infotech)	Transfer of plot within family/blood relation	3000
137. Industries & Commerce (Punjab Infotech)	NOC/ Permission to sale of industrial plot	1000

138. Industries & Commerce (Punjab Infotech)	Providing of calculations for OTS amount after receipt of a request in this regard.	500
139. Industries/Punjab Small Industries & Exxport Corporation Limited	Mortgage 1st Charge	580
140. Industry & Commerce/ PUDA	Application for Allotment of plots	500
141. Industry Department	Registration of Societies under the Society Registration Act, XXI of 1860 at District level	500
142. Industry Department	Registration of Societies under the Society Registration Act- XXI of 1860 at Headquarter Level	1000
143. Industry Department	Registration of New Firms	1000
144. Labour	Registration of Unorganized/Domestic Worker	10
145. Labour	Application For Stipend Performa To the Children of Beneficiaries	10
146. Labour	Registration of Construction Worker	10
147. Labour	Correction In Registration of Construction Worker	10
148. Labour	Renewal of Construction Worker Registration	10
149. Labour	Update Worker Record	10
150. Labour	Correction In Application For Stipend Performa To the Children of Beneficiaries	10
151. Labour	Application For LTC Performa To the Beneficiary	10
152. Labour	Correction In Renewal of Construction Worker Registration	10
153. Labour	Application For Funeral Rites Performa For Beneficiary	10
154. Labour	Application For General Surgery Aid Performa For the Beneficiary And His/Her Family	10
155. Labour	Application For Ex-Gratia Performa To the Beneficiary	10
156. Labour	Application For Shagun Performa To the Daughter of Beneficiary	10
157. Labour	Application For Balri Tohfa Scheme	10
158. Labour	Application For Mentally Retarded Children Benefit Scheme	10
159. Labour	Application For Maternity Benefit Scheme	10
160. Labour	Application For Pension Benefit Performa For the Beneficiary	10
161. Labour	Application For Occupational Diseases Performa For Beneficiaries	10
162. Labour	Application For Teeth, Spectacles And Hearing Device Performa For the Beneficiary And His/Her Family	10
163. Labour	Correction In Application For Ex-Gratia Performa To the Beneficiary	10

164. Labour	Correction In Application For General Surgery Aid Performa For the Beneficiary And His/Her Family	10
165. Labour	Application For Tools Scheme	10
166. Labour	Correction In Application For Funeral Rites Performa For Beneficiary	10
167. Labour	Correction In Application For LTC Performa To the Beneficiary	10
168. Labour	Application For Skill Training of Worker	10
169. Labour	Correction In Application For Maternity Benefit Scheme	10
170. Labour	Correction In Application For Shagun Performa To the Daughter of Beneficiary	10
171. Labour	Correction In Application For Balri Tohfa Scheme	10
172. Labour	Correction In Application For Pension Benefit Performa For the Beneficiary	10
173. Labour	Correction In Application For Mentally Retarded Children Benefit Scheme	10
174. Labour	Correction In Application For Tools Scheme	10
175. LABOUR (FACTORY WING)	Renewal of Factory License, After Receipt of Complete Documents Along With Prescribed Fee	690
176. LABOUR (FACTORY WING)	Registration of Factory To Run Factory After Receipt of Complete Documents Along With Prescribed Fee	690
177. LABOUR (FACTORY WING)	Grant of Factory License To Run Factory After Receipt of Complete Documents Along With Prescribed Fee	350
178. LABOUR (FACTORY WING)	Acceptance of Plans of New Factory Building after Receipt of Complete Documents	350
179. LABOUR (FACTORY WING)	Registration Under the Trade Unions Act After Receipt of Duly Completed Application With Documents Along With Prescribed Fee	120
180. LABOUR (FACTORY WING)	Registration of Under Punjab Shops And Commercial Establishments Act, 1958	230
181. Labour (Factory Wing)	Renewal of License Under the Contract Labour (Regulation & Abolition) Act, 1970 After Receipt of Duly Completed Application Along With Prescribed Fee	580
182. Labour (Factory Wing)	License Under the Contract Labour (Regulation & Abolition) Act, 1970 After Receipt of Duly Completed Application Along With Prescribed Fee	580
183. Labour (Factory Wing)	Registration Under the Contract Labour (Regulation & Abolition) Act, 1970 After Receipt of Duly Completed Application Along With Prescribed Fee	580
184. Local Government	Issue of No Objection Certificate/Duplicate Allotment/Re-allotment Letter	230
185. Local Government	Issue of No Due Certificate	230
186. Local Government	Transfer of property in case of sale	580
187. Local Government	Transfer of property in case of death (uncontested)	580
188. Local Government	Issue of permission for mortgage	230

189. Local Government	Sanction of Water Supply / Sewerage Connection	230
190. Local Government	Issuance/ Renewal of Trade License by Municipal Committees and Municipal Corporations	580
191. Local Government	Change of Title in Water & Sewerage Bill / Water & Sewerage Bill Amendment	230
192. Local Government	Approval of Water Disconnection/ Reconnection	230
193. Local Government	Approval of Sewerage Disconnection / Reconnection	230
194. Local Government	License for Slaughterhouse	1150
195. Local Government	Approval of Additional Construction	1150
196. Local Government	Sanction of Change of Land Use	1150
197. Local Government	Issue of Bus Pass (for buses operated by the ULB)	120
198. Local Government	Approval for time extension for building plans	580
199. Local Government	Issue of Completion/Occupation Certificate For Building (All Categories)	2300
200. Local Government	Replacement of Street Lights	20
201. Local Government	Sanction of Building Plans/ Revised Building Plans (Other Than Residential) – In Improvement Trust Areas.	2300
202. Local Government	Sanction of Building Plans/ Revised Building Plans (Residential)– In Improvement Trust Areas.	2300
203. Local Government	Sewerage Connection In Corporation Cities	230
204. Local Government	Issue of Conveyance Deed In Municipal Committees And Municipal Corporations	2300
205. Local Government	Water Bill Collection	10
		20
206. Local Government	Property Tax Collection	40
207. Mandi Board	New License U/s 10	1000
208. Mandi Board	New License U/s 13	1000
209. Mandi Board	Renewal of License U/s 10	500
210. Mandi Board	Renewal of License U/s 13	500
211. Mandi Board	Possession of Plot	300
212. Mandi Board	To provide water connection to plot allottee	200
213. Mandi Board	To provide sewerage connection to plot allottee	200
214. Mandi Board	To collect water/ sewerage bills from plot allottee	10
215. Mandi Board	To provide plinth level certificate	300
216. Mandi Board	Approval of construction plan	1500
217. Mandi Board	Transfer of plots	200

218. Medical Education and Research/ Punjab State Faculty of Ayurvedic and Unani Systems of Medicines	Issuance of DMC (D. Pharmacy and Ayurveda (UpVaid)	120
219. Medical Education and Research/ Punjab State Faculty of Ayurvedic and Unani Systems of Medicines	Issuance of Diploma Certificate	120
220. Medical Education and Research/ Punjab State Faculty of Ayurvedic and Unani Systems of Medicines	Issuance of Duplicate DMC	120
221. Medical Education and Research/ Punjab State Faculty of Ayurvedic and Unani Systems of Medicines	Issuance of Duplicate Diploma Certificate	120
222. Medical Education and Research / Punjab State Faculty of Ayurvedic and Unani Systems of Medicines	Issuance of Transcript Certificate	120
223. Medical Education and Research / Board of Ayurvedic and Unani Systems of Medicines Punjab	Provisional Registration	230

224. Medical Education and Research / Board of Ayurvedic and Unani Systems of Medicines Punjab	Permanent Registration	580
225. Medical Education and Research / Board of Ayurvedic and Unani Systems of Medicines Punjab	Updation of Registration	230
226. Medical Education and Research / Board of Ayurvedic and Unani Systems of Medicines Punjab	Issue of NOC to Candidates qualified from Punjab for "Registration in other States."	230
227. Medical Education and Research / Board of Ayurvedic and Unani Systems of Medicines Punjab	Good Professional Certificate for further studies Abroad	230
228. Medical Education and Research / Board of Ayurvedic and Unani Systems of Medicines Punjab	Registration of Candidates qualified from other State's Board	580
229. Medical Education and Research / Board of Ayurvedic and Unani Systems of Medicines Punjab	Addition of Qualification	230
230. Medical Education and Research / Board of Ayurvedic and Unani Systems of Medicines Punjab	Registration of UpVoids	230
231. Medical Education and Research / Board of Ayurvedic and Unani Systems of Medicines Punjab	Renewal of Registration (UpVaid)	120

232. Medical Education and Research / Punjab State Dental Council	New Registration-Punjab's State (BDS, MDS, Dental Mechanic and Dental Hygienist)	1150
233. Medical Education and Research / Punjab State Dental Council	New Registration-Other States (BDS, MDS, Dental Mechanic and Dental Hygienist)	1150
234. Medical Education and Research / Punjab State Dental Council	Restoration of Registration	580
235. Medical Education and Research / Punjab State Dental Council	Renewal of Registration	580
236. Medical Education and Research / Punjab State Dental Council	Issue of NOC to Candidates qualified from Punjab for "Registration in other States."	580
237. Medical Education and Research / Punjab State Dental Council	Issuance of Good Standing Certificate	580
238. Medical Education and Research / Punjab State Dental Council	Issuance of Duplicate Certificate and Other Certificates	580
239. Medical Education and Research / Punjab State Pharmacy Council	Fresh Registration	580
240. Medical Education and Research / Punjab State Pharmacy Council	Registration by Transfer (Migration)	230
241. Medical Education and Research / Punjab State Pharmacy Council	Duplicate Registration Certificate	120

242. Medical Education and Research / Punjab State Pharmacy Council	Renewal / Restoration	200
243. Medical Education and Research / Punjab State Pharmacy Council	Issuance of Good Standing Certificate	230
244. Medical Education and Research / Punjab State Pharmacy Council	Addition of Qualification	230
245. Medical Education and Research / Punjab State Pharmacy Council	Issue of NOC to Candidates qualified from Punjab for "Registration in other States."	580
246. Medical Education and Research/ Council of Homeopathic Systems of Medicines Punjab	Provisional Registration	200
247. Medical Education and Research/ Council of Homeopathic Systems of Medicines Punjab	Registration for Candidates of Punjab State	200
248. Medical Education and Research/ Council of Homeopathic Systems of Medicines Punjab	Registration for Candidates from other States.	200
249. Medical Education and Research/ Council of Homeopathic Systems of Medicines Punjab	Renewal of Registration	200

250. Medical Education and Research/ Council of Homeopathic Systems of Medicines Punjab	Verification of NOC , Qualification and Registration	120
251. Medical Education and Research/ Punjab Medical Council	Provisional Registration (in case of Graduate from Punjab State)	1000
252. Medical Education and Research/ Punjab Medical Council	Provisional Registration (in case of Graduates from other States) on receipt of NOC from the Medical Council of Concerned State	1150
253. Medical Education and Research/ Punjab Medical Council	Permanent Registration (who are already registered provisionally by Punjab Medical Council)	1150
254. Medical Education and Research/Punjab Medical Council	Permanent Registration (who have already been registered provisionally/ permanently by other States Medical Council) – on receipt of NOC from the Medical Council of Concerned State	1150
255. Medical Education and Research/Punjab Medical Council	Provisional /Permanent Registration (in case of Graduate from other Countries) – on receipt of verification of Degree from the concerned Embassy	1150
256. Medical Education and Research/Punjab Medical Council	Issuance of Good Standing Certificate	580
257. Medical Education and Research/Punjab Medical Council	Renewal of Registration	580
258. Medical Education and Research/Punjab Medical Council	Issuance of NOC for Registration in other States	580
259. Medical Education and Research/Punjab Medical Council	Addition of Qualification in Registration Certificate	580
260. Medical Education and Research/Punjab Medical Council	Issuance of Duplicate Registration Certificate and Other Certificates etc.	580

261. Medical Education and Research/Punjab Nurses Registration Council	Issuance of Detailed Marks Certificate (ANM, GNM)	230
262. Medical Education and Research/Punjab Nurses Registration Council	Issuance of Registration Certificate (ANM, GNM, B.Sc Nursing, Post Basic B.Sc. Nursing and M.Sc. Nursing)	230
263. Medical Education and Research/Punjab Nurses Registration Council	Issuance of Diploma Certificate (ANM and GNM)	230
264. Medical Education and Research/Punjab Nurses Registration Council	Issuance of NOC for Transfer of Registration to other States	230
265. Medical Education and Research/Punjab Nurses Registration Council	Issuance of NOC on demand for Transfer of Registration from other States	230
266. Medical Education and Research/Punjab Nurses Registration Council	Forwarding Certificates for verification in India/DC Office/Hospitals Concerned.	230
267. Medical Education and Research/Punjab Nurses Registration Council	Forwarding Certificate for Verification to other Countries	230
268. Miscellaneous	Correction in Data/Information of G2C services (After approval by designated authority)	60
269. NRI Affairs	Attestation of Documents at State Level	500 per document
270. Personnel	Issue of Residence Certificate Etc	70
271. Power/ Electricity	Transfer of title and conversion of services: Transfer of title and/or change of category	200
272. Power/ Electricity	Conversion from LT single phase to LT three phase or vice versa	200
273. Power/ Electricity	Conversion from LT to HT or vice Versa	200
274. Power/ Electricity	Conversion from HT to EHT or vice versa	1000
275. Power/ Electricity	Approval of supply/Use of power from roof top Solar Photo voltaic projects installed by consumers as per Net Metering Policy notified by PSERC	100

276. Power/ Electricity	Shifting of Meter/Service Connection & Other services: Shifting of Meter within premises	200
277. Power/ Electricity	Shifting of service Connection LT Connection / HT Connection	1000
278. Power/ Electricity	Shifting of LT/HT lines upto 11KV	200
279. Power/ Electricity	Shifting of HT line exceeding 11 KV	300
280. Power/ Electricity	Shifting of distribution Transformer	500
281. Power/ Electricity	Implementation of Permanent Disconnection Order (PDCO) on the request of the Consumer	100
282. Power/ Electricity	Complaints about Consumer's Bills & Restoration of Supply: Resolution of complaints on disputed electricity bill	20
283. Power/ Electricity	Reconnection of supply following disconnection due to non-payment of bills	100
284. Power/ Electricity	Testing of challenged meter in ME Lab on the request of consumer (LT meters & HT / EHT meters)	100
285. Power/ Electricity	Replacement of damaged/burnt CT/PT Units (11 KV & 66 KV and above)	300
286. Power/ Electricity	Testing of private meter in ME Lab after deposit of testing fee by the consumer (LT meters & HT / EHT meters)	200
287. Power/ Electricity	To issue No Objection/Consent within 12 working days for allowing Open Access to consumers by SLDC.	100
288. Power/Electricity	Electricity Bill Payment	10
		20
289. Punjab State Agriculture Marketing Board	Issue of Noc/Duplicate Allotment/Re-Allotment	350
290. Punjab State Agriculture Marketing Board	Issue of Conveyance Deed	350
291. Punjab State Agriculture Marketing Board	Issue of No Due Certificate	350
292. Punjab State Agriculture Marketing Board	Re-Transfer of Property In Case of Sale	350
293. Punjab State Agriculture Marketing Board	Re-Transfer of Property In Case of Death	350
294. Punjab State Agriculture Marketing Board	Providing Financial Aid To the Cultivators For Any Injury Or Death During Farming Operations	Nil

295. Revenue	Certified Copies of All Documents At Fard/Village Level i.e. Record of Rights (Jamabandi), Girdawri, Mutation, Etc. (If the Copies Sought	Rs. 20 for first page Are Manual) and Rs. 5 for additional per page
296. Revenue	Appointment and Uploading of Documents For Registration of All Kind of Documents.	500
297. Revenue	Embossing of Documents Executed Abroad	2300
298. Revenue	Issuance of ID Cards To Senior Citizens	30
299. Revenue	Issuance of NOC (Petrol Pump, Marriage Palace, Cinema etc.	580
300. Revenue	Renewal of Typist License	580
301. Revenue	Issuance of New License For Travel Agent	2880
302. Revenue	Private Partition of Land (Mutual Consent of Landowner)	230
303. Revenue	Attestation of Uncontested Mutations	230
304. Revenue	Issuance of Nationality Certificate	230
305. Revenue	Nativity Certificate	2300
306. Revenue And Rehabilitation	Affidavit Attestation	70
307. Revenue And Rehabilitation	Allotment of Title For Newspaper/Magazine	4600
308. Revenue And Rehabilitation	Attestation of Surety Bonds In New Parole Cases	350
309. Revenue And Rehabilitation	Attestation of Surety Bonds In Old Parole Cases	350
310. Revenue And Rehabilitation	Backward Area Certificate	70
311. Revenue And Rehabilitation	Certified Copies of All Kinds of Previously Registered Documents	180
312. Revenue And Rehabilitation	Copy of Sanad	230
313. Revenue And Rehabilitation	Counter Signing of Affidavit	350
314. Revenue And Rehabilitation	Counter Signing of Divorce Certificate	350
315. Revenue And Rehabilitation	Counter Signing of Documents of Nri	350

316. Revenue And Rehabilitation	Counter Signing of Police Clearance Certificate	350
317. Revenue And Rehabilitation	Counter Signing of Registry	350
318. Revenue And Rehabilitation	Counter Signing of Document	350
319. Revenue And Rehabilitation	Countersigning of Translation of Certificates	350
320. Revenue And Rehabilitation	Demarcation of Land	350
321. Revenue And Rehabilitation	Endorsement of Spa/Gpa	580
322. Revenue And Rehabilitation	Equity Entry of Mortgage	1270
323. Revenue And Rehabilitation	Evaluation of Landed/Immoveable Property	580
324. Revenue And Rehabilitation	Identity Card To Government Employee	50
325. Revenue And Rehabilitation	Identity Card To Lambardar	50
326. Revenue And Rehabilitation	Indemnity Bond	350
327. Revenue And Rehabilitation	Inspection of Revenue Records	250
328. Revenue And Rehabilitation	Issuance of New Emigration Consultants Licence	5750
329. Revenue And Rehabilitation	Issuance of New Licence For Travel Agent	5750
330. Revenue And Rehabilitation	Issuance of Non Encumbrance Certificate	250
331. Revenue And Rehabilitation	Issue And Renewal of Deed Writer License	580
332. Revenue And Rehabilitation	Issue And Renewal of Stamp Vendor License	580
333. Revenue And Rehabilitation	Issue of Income Certificate	70
334. Revenue And Rehabilitation	Kandi/Sub Mountainous Area/Border Area/Bet Area/Hindu Dogra Community/Natural Heir/Dependent Certificate	70
335. Revenue And Rehabilitation	Legal Heir Certificate	120

336. Revenue And Rehabilitation	Low Income Certificate	60
337. Revenue And Rehabilitation	Nationality Certificate	2300
338. Revenue And Rehabilitation	Permission For DJ/Loud Speaker	580
339. Revenue And Rehabilitation	Renewal of Photostate Licence	580
340. Revenue And Rehabilitation	Renewal of Typist Licence	230
341. Revenue And Rehabilitation	Special Power of Attorney	580
342. Revenue And Rehabilitation	Surety Bond	230
343. Revenue And Rehabilitation	Transfer of Ownership	580
344. Revenue And Rehabilitation	TS One In House Tax Branch	690
345. Revenue And Rehabilitation	Linking of Aadhaar, Mobile And Email Id	120
346. Revenue And Rehabilitation	E-Stamping	10
347. Revenue And Rehabilitation	NOC For Plots Under Lal Lakir	60
348. Rural Development And Panchayat	Rural Area Certificate	70
349. School Education	Issuance of Duplicate Certificate	120
350. School Education	Duplicate Certificate with change in particulars e.g. correction in DOB, Mother's name, Father's name etc.	230
351. School Education	Issuance of Original Migration Certificate/Detailed Marks Cards.	230
352. School Education	Verification of Certificates	120
353. Science, Technology & Environment (Punjab Pollution Control Board)	Grant of consent to establish Small Scale (Green/Orange/Red)	500
354. Science, Technology & Environment (Punjab Pollution Control Board)	Grant of consent to establish Medium Scale (Green/Orange/Red)	1000

355. Science, Technology & Environment (Punjab Pollution Control Board)	Grant of consent to establish Large Scale (Green/Orange/Red)	2000
356. Science, Technology & Environment (Punjab Pollution Control Board)	Grant of consent to operate Small Scale (Green/Orange/Red)	500
357. Science, Technology & Environment (Punjab Pollution Control Board)	Grant of consent to operate Medium Scale (Green/Orange/Red)	1000
358. Science, Technology & Environment (Punjab Pollution Control Board)	Grant of consent to operate Large Scale (Green/Orange/Red)	2000
359. Science, Technology & Environment (Punjab Pollution Control Board)	Grant of Authorization under Hazardous Wastes (Management, Handling & Transboundary Movement) Rules, 2008	1000
360. Science, Technology & Environment (Punjab Pollution Control Board)	Grant of Authorization under Bio Medical Wastes (Management & Handling) Amendment Rules, 2003 Upto 50 beds HCES and lab and Blood Banks, Pathological etc.	500
361. Science, Technology & Environment (Punjab Pollution Control Board)	Grant of Authorization under Bio Medical Wastes (Management & Handling) Amendment Rules, 2003 More than 50 beds but Upto 200 beds.	1000
362. Science, Technology & Environment (Punjab Pollution Control Board)	Grant of Authorization under Bio Medical Wastes (Management & Handling) Amendment Rules, 2003 More than 200 beds but Upto 500 beds.	1500
363. Science, Technology & Environment (Punjab Pollution Control Board)	Grant of Authorization under Bio Medical Wastes (Management & Handling) Amendment Rules, 2003 More than 500 beds.	2000
364. Science, Technology & Environment (Punjab Pollution Control Board)	Grant of Registration For Manufacture of Carry Bags & Multi Layered Plastics Under Plastic Wastes (Management & Handling) Rules, 2011	1000

365. Science, Technology & Environment (Punjab Pollution Control Board)	Grant of Registration For Recycling of Carry Bags & Multi Layered Plastics Or Any Plastic Waste Under Plastic Wastes (Management & Handling) Rules, 2011	1000
366. Science, Technology & Environment (Punjab Pollution Control Board)	Grant of Authorization Under E-Waste (Management & Handling) Rules, 2011	1000
367. Science, Technology & Environment (Punjab Pollution Control Board)	Providing Effluent/Emission Analysis Report After Deposit of Analysis Fees	1000
368. Social Justice And Empowerment And Minorities	Issue of Various Certificates Like Caste, OBC Etc.	60
369. Social Justice And Empowerment And Minorities	Income And Asset Certificate	50
370. Social Justice And Empowerment And Minorities	Ashirwad Scheme	Nil
371. Social Justice And Empowerment And Minorities	Application For Term Loan To SC	Nil
372. Social Justice And Empowerment And Minorities	Application For Term Loan To BC	Nil
373. Social Security & Development of Women & Child	Bus Passes To Senior Citizen/ Handicapped People	Nil
374. Social Security & Development of Women & Child	National Family Benefit Scheme	Nil
375. Social Security & Development of Women & Child	Sanction of Scholarship To Physically Challenged	Nil
376. Technical Education	Issue of Duplicate Certificates / Verification of Certificates By ITI's	230
377. Technical Education	Issue of Provisional Degree and Migration certificate and Attestation of DMCs/Degree.	120
378. Technical Education	Issue of Official Transcript	120

379. Technical Education	Verification of qualification certificates and issue of Detail Marks Card.	230
380. Technical Education	Issuance of different types of certificates to students of ITIs/Polytechnics	120
381. Technical Education	Award of Provisional Diploma Certificate and Character Certificate to eligible candidates.	120
382. Technical Education	Verification of Degree/Certificate/Diploma	230
383. Town & Country Planning	NOC in case of Petrol Pump/ Rice Sheller/Brick Kiln	2000
384. Town & Country Planning	CLU (Where Master Plan is notified and Local Planning areas are not notified. Residential, Industrial, Institutional Purpose : upto 25 acres and Commercial (excluding multiplex and shopping mall upto 2 acres)	5000
385. Town & Country Planning	Sanction of Building Plans upto 500 Sq. mtrs	1000
386. Town & Country Planning	Sanction of Building Plans 500 - 5000 Sq. mtrs	1500
387. Town & Country Planning	Sanction of Building Plans Upto 5000 – 10000 Sq. mtrs	2000
388. Town & Country Planning	Sanction of building plans above 10000 square meters	3000
389. Town & Country Planning	Completion/Partial Completion Certificate: up to 500 Sq mtrs.	1000
390. Town & Country Planning	Completion/Partial Completion Certificate: 500 - 5000 Sq. mtrs	1500
391. Town & Country Planning	Completion/Partial Completion Certificate: More than 5000 Sq. mtrs.	2000
392. Town & Country Planning	Issue of Completion/Partial Completion certificate above 10000 square meters	3000
393. Town & Country Planning	Land use classification	2000
394. Transport	Registration Certificate of Vehicle (Non-Transport) 4 wheeler	230
395. Transport	Registration Certificate of Vehicle (Non-Transport) 2 wheelers	120
396. Transport	Issue of Duplicate Registration Certificate	120
397. Transport	Change of Address In Registration Certificate	120
398. Transport	Alteration In RC	120
399. Transport	Renewal of Certificate of Registration of A Motor Vehicle Other Than A Transport Vehicle	120
400. Transport	Transfer of Ownership	120
401. Transport	Transfer of Ownership In Case of Death	120

402. Transport	Issue of NOC	120
403. Transport	Re-Assignment of Registration Mark	120
404. Transport	Registration Certificate of Vehicles (Transport)	120
405. Transport	Fitness Certificate of Commercial Vehicle	
	A) Motor Cycle	60
	B) Three Wheeler Or Quadricycle Or Light Motor Vehicle	120
	C) Medium Or Heavy Motor Vehicle	230
406. Transport	Issue of Tax Clearance Certificate (For Period upto 2 Years From Date of Application)	230
407. Transport	Issue of Tax Clearance Certificate (For Period Beyond 2 Years)	230
408. Transport	Issue of Route Permit	120
409. Transport	Issue of National Permit	120
410. Transport	Addition/Deletion of Hire Purchase Entry	120
411. Transport	Endorsement of Hire Purchase (Hpa) In Rc	120
412. Transport	Termination of Hire Purchase In Rc	120
413. Transport	Transfer of Vehicle (If the Place of Registration Is the Same)	230
414. Transport	Grant of Renewal of Letter of Authority of Authorized Testing Station Under Rule 62(2) of Central Motor Vehicle Rules 1989	1150
415. Transport	Issue of Dupletter of Authority of Authorized Testing Station Under Rule 62(2) of Central Motor Vehicle Rule 1989	580
416. Transport	Issue of Permanent Driving License (Can Apply Only After 30 Days of Issue of Learner's License)	230
417. Transport	Issue of International License	1150
418. Transport	Issue of Learner's License	60
419. Transport	Renewal of Driving License	230
420. Transport	Duplicate Driving License/Address Change	230
421. Transport	Issue of Conductor License	120
422. Transport	Renewal of Conductor's License (Should Apply Within 30 Days of Expiry)	120
423. Transport	Addition of Another Class of Driving License	230
424. Transport	Payment of Taxes	50
425. Transport	Application For No Objection Certificate (NOC)	500
426. Transport	Alteration of Vehicle	200
427. Transport	Duplicate Fitness Certificate	20
428. Transport	Basic Services(Transfer of Ownership, Change of Application Address, Hypothecation (Addition/ Continuation/Termination, Duplicate RC)	300
429. Transport	Apply For Fitness Renewal/Re-Apply After Fitness Being Failed	300

430. Transport	Conversion of Vehicle	500
431. Water Supply And Sanitation	Sanction of Water Supply Connection	230
432. Welfare of Freedom Fighters	Dependent Certificate To Wards of Freedom Fighter	Nil
433. Welfare of Freedom Fighters	Identity Card To Freedom Fighter	Nil
434. Local Government	Registration of Street Vendors	10/- (to be collected from the Local Government department)
435. All Departments	Form Filling of Govt. To Citizen(G2c) Services	10/- for first page and 5/- for every subsequent page
436. Department of Governance Reforms	Registration of Form Filling Executives	500

2. Delivery of services on Tatkal basis :-

The following services shall also be available on tatkal basis on payment of additional Tatkal Charges (which will be in addition of the approved G2C and Facilitation Charges of the service) :-

Sr. No.	Department Name	Service Name	Approved Tatkal Charges (Rs)
1	Department of Home	Marriage Registration under the Punjab Compulsory Registration of Marriages Act	2000
2	Department of Home	Marriage Registration under the Anand Marriage Act	2000
3	Department of Home	Marriageability Certificate	2000
4	Personnel	Residence Certificate	500
5	Revenue	Income Certificate	500
6	Social Justice	SC Certificate	300
7	Social justice	BC Certificate	300
8	Social Justice	OBC Certificate	300
9	Social Justice	Income and Assets Certificate(EWS)	300
10	Revenue Dept.	Area Certificates (Border / Backward / Kandi / Sub Mountain etc.)	500

11	Health	Addition of Name in Birth Certificate	200
12	Revenue	Demarcation of Land	500
13	Revenue	Countersigning of Documents	500
14	Revenue	Hindu Dogra Community certificate	500
15	Rural Development	Rural Area Certificate	500

3. The following Saanjh Kendras services shall also be available from Sewa Kendras and approved facilitation charges are as below :-

Sr. No.	Name of Service	Approved Facilitation Charges (Rs)
1	Renewal of Arms License	400
2	Renewal where licensee has shifted his residence	400
3	Renewal where adverse report is received	400
4	Renewal of arms license (Apply after due date)	400
5	Addition/Deletion of weapon	1000
6	Entry of weapon on arms license	400
7	Extension of purchase period of weapon	Nil
8	Registration of Foreigner (Arrival/Departure)	100
9	Extension of residential permit of foreigners	500
10	Copy of FIR	Nil
	DDR of Lost Article	20
11	NOC for use of loud speakers	100
12	NOC for Fair/Melas/Exhibition/Sports Events	500
13	Stranger verification	Nil
14	Tenant/servant verification (local area)	200
15	Tenant/servant verification (other district/State)	200
16	Other verification related service	200
17	Copy of untraced report in road accident cases	50
18	Copy of untraced report in case stolen vehicle	50
19	Copy of untraced report in theft cases	50
20	NOC for pre-owned vehicles	100
21	Service verification (Resident of Punjab)	100
22	Character verification	100
23	NOC issuance/renewal of Arms License dealer	1000
24	NOC for setting up of Cinema hall	1000

25	Passport verification	100
26	Verification for fresh arms license	400
27	Acknowledgment of complaint	Nil
28	Information of action taken on complaint	Nil
29	MRG enquiry in case of loss of passport abroad	1000
30	Other services related with passport	200
31	Counter sign of document	10
32	Issuance of new arms license	Nil
33	Issuance of duplicate arms license	400
34	NOC for sale of weapon	100
35	Application for extension of jurisdiction (Pb)	400
36	Cancellation of arms license on the request of the Licensee	Nil
37	Change of address in arms license	100
38	Appointment of retainer of weapon	100
39	Addition/Deletion of retainer in arms license	100
40	Change of bore	100
41	Permission for deposit weapon in case death	Nil
42	Permission sale/transfer weapon in death case	100
43	Permission of addition of cartridges	100
44	Verification of Employees of Educational/Commercial establishment.	500

Note: 1. All the services mentioned in this notification shall be available through Sewa Kendras,
2. the process and timelines of Tatkal services shall be notified later.

Chandigarh
The 6th August, 2020

ALOK SHEKHAR, IAS
Secretary to Government of Punjab
Department of Governance Reforms